

## Curfew & Pass Policy + Overnight Pass / Furlough Request Form

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*Print-ready and fillable: complete on paper or type directly into this document. Version 2.0.*

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### Curfew Policy (GH-CURFEW-001 v3.0 — supersedes all prior versions)

| Phase                | Weeknight (Sun–Thu) | Weekend (Fri–Sat) |
|----------------------|---------------------|-------------------|
| Phase 1 (Days 1–30)  | 9:00 PM             | 10:00 PM          |
| Phase 2 (Days 31–90) | 10:00 PM            | 11:00 PM          |
| Phase 3 (Days 91+)   | 11:00 PM            | Midnight          |

- **Hard ceiling:** no curfew extends past midnight in any phase.
- **The only exception is current employment.** A verified work schedule on file with the House Manager adjusts curfew for scheduled shifts plus reasonable travel time. No other exceptions.
- More than three curfew violations in 30 days results in a community accountability conversation and possible phase-curfew reset.

### Overnight Pass / Furlough

- Available after 60 days of residency, in good standing.
- Written request 48 hours in advance; bed is held; weekly fee continues.
- Check-in expectations during leave are set at approval.

### Request Form

Resident: \_\_\_\_\_ Phase: \_\_\_\_ Days in residence: \_\_\_\_\_

Type: ☐ Employment curfew adjustment (attach schedule) ☐ Overnight pass ☐ Furlough (multi-night)

Dates: from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Destination & host: \_\_\_\_\_

Contact number during leave: \_\_\_\_\_

Reason: ☐ Family visit ☐ Family emergency ☐ Medical ☐ Court ☐ Employment ☐ Other: \_\_\_\_\_

Support plan while away (meetings, coach contact, medication plan): \_\_\_\_\_

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Resident signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Decision:** ☐ Approved ☐ Approved with conditions: \_\_\_\_\_ ☐ Not approved —  
reason: \_\_\_\_\_

House Manager: \_\_\_\_\_ Date: \_\_\_\_\_ Return confirmed: \_\_\_\_\_ (date/initials)